

# MANAGEMENT STAFF

ROSEMARIE WERT DOREEN KLEKAMP LAVERNE SALETKO EVELYN SANTIAGO JOYCE STALLWORTH

#### DOORMEN

ERNEST LOWERY
FOSTER THOMAS
HORACE WOOLRIDGE
LESTER LONGE JR.
ANDERSON WOOLRIDGE

# LIDVIC STEE

DANIEL COMROE PAUL GROENGINGER ROBERTA SILVER JOHN SPATUZZA CARLOS VARGAS

BOARD OF DIRECTORS

#### MAINTENANCE CREW

VAL TRIFU, HEAD ED KARGUS LUDVIC STEFANEC JOHN HOGLUND LOUIS GLINSKI DANIEL RUSNAC PETRU BORCUTA SADA SADA

#### RECEIVING ROOM

SUE KIM

# HEALTH CLUB/POOL ATTENDANTS

ANGEL ARROYO JR. ROBERT GUMIRAN JACK JAY LIZ POTESTA MARY SAIEVA

#### PUBLIC SAFETY OFFICERS

EDGAR RODRIGUEZ JOHN RAMIJANC WIGBERTO NIEVES JOHN ANDERSON ERNEST BAKER

DECEMBER, 1988

Vol. 1, No. 3



#### IMPORTANT NUMBERS TO REMEMBER

#### BUILDING

MANAGEMENT	OFFICE	769-3250
NIGHT/EMER	GENCY	769-3250
HEALTH CLUI	3	769-1513
RECEIVING 1	Room	769-3353



#### EDGEWATER PLAZA SHOPPING MALL

ALWAYS TONYA BEAUTY SALON
Counseling Center DR. James Davenport, Psy.D
JON A. RICHTER, D.D.S., GENERAL DENTISTRY WILLIAM P. DEJEAN, D.D.S., GENERAL DENTISTRY ALAN MINCER, D.D.S., PERIODONTICS
EDGEWATER DRUGSTORE
IRVING KRAIN, M.D., DENTIST
MEDICAL OFFICE
NAJI'S TAILORING

#### HOLIDAY OFFICE HOURS

DECEMBER 26, 1988 CLOSED

JANUARY 2, 1988 CLOSED

NOTE: FOR YOUR CONVENIENCE, THE OFFICE IS NOW OPEN UNTIL 7:00 P.M. ON WEDNESDAYS.

#### **HEALTH CLUB HOLIDAY HOURS**

CHRISTMAS EVE & NEW YEAR'S EVE (DECEMBER 24 & 31, 1988)
7:00 A.M. - 6:00 P.M.

CHRISTMAS DAY & NEW YEAR'S DAY (DECEMBER 25TH & JANUARY 1ST) 10:00 A.M. - 5:00 P.M.

ALL OTHER DAYS ARE NORMALLY SCHEDULED.

#### \*\* REMINDERS \*\*



#### NO CHARGE MAINTENANCE ITEMS

THE FOLLOWING WORK ITEMS ARE COVERED BY YOUR ASSESSMENT FEES AT NO EXTRA CHARGE:

FILTER CHANGES IN HEATING/A/C UNITS
DRIPPING FAUCETS
EXTERMINATING SERVICE
SMOKE DETECTOR/BATTERY INSTALLATION
CLOGGED DRAINS (UNLESS CAUSED BY NEGLECT)
LEAKING CONVECTOR UNITS
WINDOW LEAKAGE PROBLEMS
INTERCOM PROBLEMS

To schedule service, please call the management office.

#### POINTERS FOR KEEPIN' COZY

TO MINIMIZE ENERGY USE, POSITION THE PLASTIC GRILLES IN YOUR HEATING UNIT TO DIRECT AIR FLOW INTO THE CENTER OF THE ROOM. DO NOT USE THESE GRILLES TO DIRECT AIR FLOW TOWARDS THE WINDOW. THIS WASTES HEAT, REQUIRES HIGHER FAN SPEEDS TO MAINTAIN ONE'S COMFORT LEVEL AND INCREASES YOUR ELECTRIC BILL.

ON SUNNY DAYS, KEEP SHADES RAISED TO GET THE BENEFIT OF SOLAR HEAT. PULL SHADES OR DRAPES AT NIGHT TO RETAIN HEAT IN THE APARTMENT.

DO NOT BLOCK CONVECTORS WITH FURNITURE. DOING SO WILL INTERFERE WITH THE CIRCULATION OF HEAT THROUGHOUT THE APARTMENT.

<u>NEVER</u> TURN OFF YOUR HEATING UNIT <u>VIA THE VALVE</u>, BUT TURN ON OR OFF BY THE SWITCH AT THE TOP OF THE UNIT ONLY. TURNING OFF THE VALVE MAY RESULT IN A PIPE BREAK CAUSING CONSIDERABLE DAMAGE TO YOUR UNIT AND UNITS BELOW.

TO MAINTAIN A SET COMFORT LEVEL AND CONSERVE ON YOUR ELECTRIC BILL, CONSIDER HAVING THERMOSTATS INSTALLED.



# **EXTERMINATION**

PARK TOWER CONTRACTS WITH AN EXTERMINATING COMPANY TO SERVICE THE BUILD-ING ON A REGULAR BASIS. IF YOU ARE EXPERIENCING A PEST PROBLEM IN YOUR APARTMENT PLEASE DO NOT HESITATE TO CALL THE MANAGEMENT OFFICE TO SET UP AN APPOINTMENT. FRIDAY IS THE REGULAR DAY FOR SERVICE.

#### COMMITTEE

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THE **HEALTH AND RECREATION COMMITTEE** HELD ITS FIRST MEETING ON NOVEMBER 10TH.

E R THE COMMITTEE DISCUSSED SETTING UP WALLEY BALL GAMES, RACQUETBALL TOURNAMENTS, AND PERHAPS A SWIM MEET. HEALTH CLUB MEMBERS SHOULD LET US KNOW IF THEY ARE INTERESTED OR NOT.

ALSO, MR. IRV HELLER, COMMITTEE CHAIRMAN, IS LOOKING FOR MORE VOLUNTEERS TO PARTICIPATE IN SETTING UP VARIOUS ACTIVITIES.

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SINCE THE NEW BOARD HAS TAKEN OFFICE, THE PARK TOWER GARAGE COMMITTEE HELD THEIR SECOND MEETING ON NOVEMBER 15TH.

AT THIS EARLY POINT, WE ARE SETTING OUR PRIORITIES AND NARROWING IN ON THE PROBLEM AREAS. WE ARE CONCERNED WITH THE FOLLOWING:

- 1. REGULAR INSPECTION OF THE GARAGE TO VERIFY ALL CARS ARE PROPERLY REGISTERED.
- 2. REGULAR CLEAN UPS.
- 3. MAKING SURE THAT GANSER-OGUSS IS PROVID-ING THE SERVICES CONTRACTED FOR.

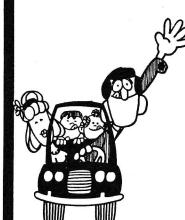
WE WILL KEEP YOU UPDATED IN THE FUTURE. IF YOU HAVE ANY SUGGESTIONS OR PROBLEMS, PLEASE CONTACT US THROUGH THE MANAGEMENT OFFICE.

# COMPLETED PROJECTS

NEW INDOOR MALL DIRECTORY
IMPROVED MALL LIGHTING
SERVICE AREA TERRAZZO
SERVICE AREA PAINTING
ADDITIONAL CURTAIN WALL TRIAL REPAIRS
CAULKING AROUND EXTERIOR OF BUILDING
MUDJACKING CONCRETE AND REPAIRS
NEW GATE TO CLOSE OFF REAR DOCK AREA
NEW TREE AND PLANTS IN LOBBY

# U.S. MAIL

THE POST OFFICE HAS ASKED US TO NOTIFY OUR RESIDENTS TO INCLUDE THEIR UNIT# ON THEIR ADDRESS FOR INCOMING CORRESPONDENCE TO EXPEDITE DELIVERY.





In Keeping with our Holiday Traditions, the Board of Directors of Park Tower are sponsoring a "Toys for Tots" reception. We extend a personal invitation to Each of You to Join us on Thursday, December 15th, in the Park Tower Party Room from 7p.m. to 9p.m.

THE U.S. MARINES WILL ONCE AGAIN BE OUR CO-SPONSOR FOR THE TOYS FOR TOTS ANNUAL DRIVE. FOR THOSE OF YOU WHO ARE NOT FAMILIAR WITH THE PROGRAM, THE MARINES COLLECT TOYS FOR NEEDY CHILDREN OF ALL AGES AND DISTRIBUTE THEM TO VARIOUS AGENCIES IN THE CHICAGO AREA. EACH TOY YOU BRING TO THE PARTY SHOULD BE UNWRAPPED.

COFFEE, COOKIES, PUNCH AND MERRIMENT ADD UP TO JOY.... PLAN TO JOIN IN AND BRING A TOY!!!



# SHARING YOUR BLESSINGS WITH CARE FOR REAL

THIS YEAR, PARK TOWER WILL ALSO BE SPONSORING A FOOD DRIVE TO HELP THE UNFORTUNATE IN OUR NEIGHBORHOOD WHO FACE AN EVER-GROWING CONCERN...HUNGER.

Your contribution will be sincerely appreciated; contributions are being accepted in the management office and at the **Toys for Tots** reception. Suggested items are:

CANNED FOODS

MEALS IN A CAN TUNA PEANUT BUTTER CANNED MEAT FRUITS VEGETABLES DRY FOODS

PASTA CEREALS CAKE MIX TEA BAGS COFFEE DRY BEANS

OTHER USEFUL ITEMS: SOAP, SHAMPOO, SHAVING CREAM TOOTHPASTE, TOOTHBRUSH, DEODORANT, ETC.

# COMMUNITY CALENDAR AT A GLANCE **December**

						,
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		w .		1	2	3
4 HANNUKAH	5	6	7	8	9	10
11	12	13	14	"TOYS 15 FOR TOTS" 7:00p.m. party room	16	17
18	19	20	Employee 21 Holiday Party	Food 22 Drive Deadline	23	24
25 Christmas Day	26	27	28	29	30	31 New Year's Eve

# WE HAVE A WINNER

OUR NEWSLETTER NOW HAS A NAME. IT'S **TOWER TALK!** TOWER TALK WAS FIRST SUBMITTED BY ROY CHILDRESS. MR. CHILDRESS'S ENTRY RECEIVED THE MOST VOTES IN OUR QUESTIONNAIRE.

GIFTS FOR THE WINNING ENTRY WERE OFFERED BY EDGEWATER MARKET, ALWAYS TONYA BEAUTY SALON AND FOX LIGHTING.

MANY THANKS TO EVERYONE WHO TOOK THE TIME TO SUBMIT THEIR IDEAS FOR THE NAME THE NEWSLETTER CONTEST.



#### LIVE CHRISTMAS TREE TIPS

IF YOU ARE PLANNING TO PURCHASE A LIVE TREE THIS HOLIDAY SEASON, THE FOLLOWING SUGGESTIONS MAY BE HELPFUL:

- 1. TAKE AN OLD BEDSHEET WITH YOU TO WRAP THE TREE IN BEFORE YOU CARRY IT TO YOUR APARTMENT.
- 2. WATER THE TREE REGULARLY.
- 3. To dispose of the tree, remove ornaments and lights, take it out of the tree stand, and call the management office. Our stafwill discard the tree....free of charge.