

# PARK "TOWER TALK"

VOL. 2, NO. 4

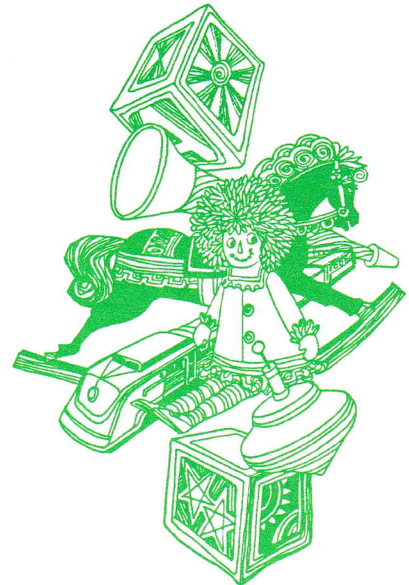
DECEMBER 1989

## "TOYS FOR TOTS"

In keeping with our Holiday Traditions, the Board of Directors of Park Tower are sponsoring a "Toys For Tots" Reception. We extend a personal invitation to each of you to join us on Tuesday, December 5th, in the Park Tower Party Room from 7:00p.m. to 9:00p.m.

The U.S. Marines will once again be our co-sponsor for the Toys For Tots Annual Drive. For those of you who are not familiar with the program, the Marines collect toys for the needy children of all ages and distribute them to various agencies in the Chicago area. Each toy you bring to the party should be unwrapped.

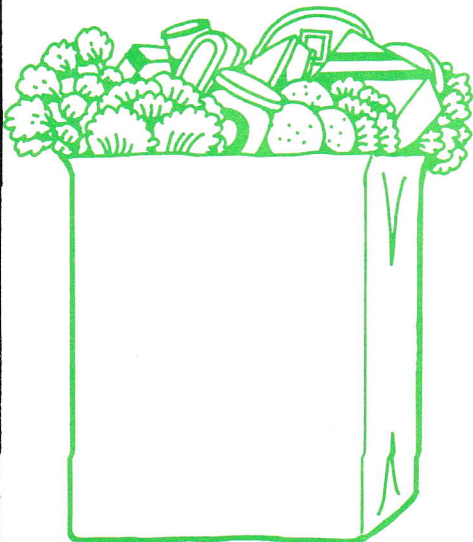
Coffee, cookies, punch and merriment add up to joy. . . plan to join in and **BRING A TOY! ! !**



## CARE FOR REAL: GIVING TO THE LESS FORTUNATE

This year, Park Tower will also be sponsoring a Food Drive to help the unfortunate in our neighborhood who face an ever-growing concern. . . HUNGER.

Your contribution will be sincerely appreciated; contributions are being accepted in the management office and at the TOYS FOR TOTS Reception. Suggested items are:



### CANNED FOODS

Meals in a Can  
Tuna Fish  
Peanut Butter  
Canned Meat  
Fruits  
Vegetables  
Soup

### DRY FOODS

Pasta  
Cereals  
Cake Mix  
Tea Bags  
Coffee  
Crackers  
Dry Beans

Other useful items: Soap, Shampoo, Shaving Cream, Toothpaste, Toothbrush, Deodorant, Toilet Paper, Etc.

December 1989

Dear Homeowners & Residents:

As we approach the Holidays, the Board of Directors and the Management of the Park Tower Condominium Association wish to take this opportunity to extend to all of you our Best Wishes for a Happy Holiday Season.

Also, at this time, we once again turn to you to ask you to join with us in expressing our appreciation to the many loyal and dedicated employees of Park Tower.

One of our traditions at Park Tower has been our Holiday Fund. This Fund gives us all the opportunity to make one contribution to a fund for distribution among all of the employees who perform services for us throughout the year. We might add that the members of the garage staff and the mailmen who are not employees of Park Tower are not included in this fund.

Many of the owners/residents have asked us for a suggestion as to the amount of the contribution. In the past, we have recommended a contribution of \$25.00 per unit. Any amount is, of course, greatly appreciated. The name of all of the contributors will appear on a list although the amount of the contribution will not be disclosed. The proceeds of the Fund will be distributed to the employees at the annual Employee Christmas Party which will be held this year on December 21, 1989.

Your check payable to the PTCA Holiday Fund may be dropped off in the Management Office, lobby lock box, or mailed to the Management Office.

Again, on behalf of the Board of Directors and the Park Tower Staff, we extend to you our Holiday Greetings.

Sincerely,

BOARD OF DIRECTORS OF THE  
PARK TOWER CONDOMINIUM ASSOCIATION

*Danlos E Vargas*

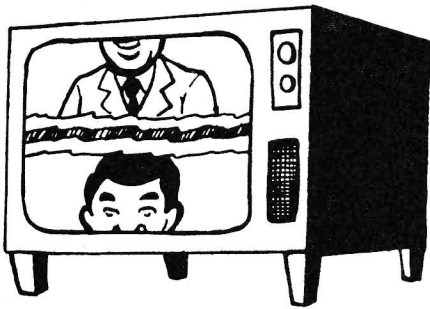
*Roberta Silver*

*Margaret J. Murphy*

*Paul E. Geringer*  
*Dennis G. Connor*



### CABLE PROBLEMS????



Your cable is out. . .you pick up the phone and call the Maxtel Cablevision directly at 1-800-632-2666. All cable repairs, orders, etc., must be done through MaxTel. After you have scheduled a day with MaxTel, please inform the management office for permission to enter if you are not going to be home.

MaxTel is in Park Tower Monday, Wednesday and Friday, but cannot complete the repairs/orders on your unit until they receive the okay from MaxTel's main office.

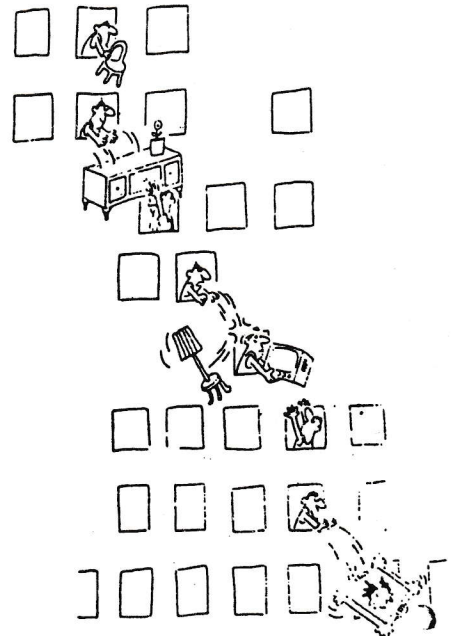
If you continue to have difficulty, and have had no response from MaxTel, then please let the management office know.

### MOVE-IN MOVE-OUT RULES

Moves in and out are permitted during the hours of 9:00a.m. till 5:00p.m. Monday thru Friday. NO moves are allowed during evening hours or on weekends without prior approval from the management office - and few exceptions are made.

If you are planning a move, please call **PARK TOWER MANAGEMENT OFFICE** at 769-3250 to reserve an elevator. **ALL MOVES MUST BE RESERVED!!!**

Elevators will not be locked off for a move unless the required security officer fee is paid prior to the scheduled moving date. Please note that the Association rules call for an automatic fine of \$150.00 for any unscheduled moves. This fine includes in-house moves. The fine is assessed to the unit owner who, in turn, may withhold tenant's security deposit to cover the fine.



### LIVE CHRISTMAS TREE DISPOSAL

After the holidays are over and you're ready to retire your live Christmas tree, remove all the decorations then call the management office. The maintenance staff will remove it. . . free of monetary consideration (no charge)!!!

## BEATING THE COLD

To minimize energy use, position the plastic grates in your heating unit to direct air flow into the center of the room. **DO NOT** use these grates to direct air flow towards the window. This wastes heat, requires higher fan speeds to maintain one's comfort level and increases your electric bill.

On sunny days, keep shades raised to get the benefit of solar heat. Pull shades or drapes at night to retain heat in the apartment.

Do not block convectors with furniture. Doing so will interfere with the circulation of heat throughout the apartment. During sub-zero temperatures, keep convector (heating unit) on low while away from the apartment.

**NEVER** turn off your heating unit VIA THE VALVE, but turn on or off by the switch at the top of the unit only. Turning off the valve may result in a pipe break causing considerable damage to your unit and units below.

To maintain a set comfort level and conserve on your electric bill, consider having thermostats installed.

## HUMIDIFIERS

Humidifiers are used by many residents to increase the comfort level of their apartments during the heating season. When used properly, humidifiers cause no problem. However, when the humidity level of the apartment is allowed to get too high, serious water damage can occur. Moisture will condense on the cool window glass and frames causing damage to carpeting and window sills.

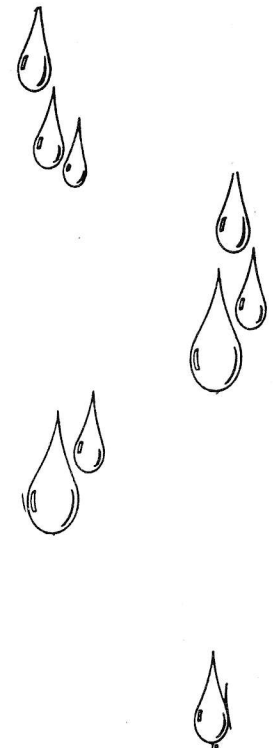
To prevent water damage problems, a humidifier should not be used without a humidity gauge. The maximum humidity should never exceed 30 to 35 percent in the apartment.

During cold weather, it is normal for some frosting of windows to occur.

Keep humidifiers as far away from windows as possible.

Mop up any pooled water PROMPTLY to avoid damage to your sills and carpeting and the units below.

Turn humidifier off when cooking, bathing or entertaining large groups of people.







*Elisabeth  
Würmer*

is back at

# Park Tower Mall

(directly across from the garage elevators)

to offer her Real Estate Services: • Rentals • Sales

Her 7 years of Selling and Renting in the Edgewater area makes her one of the most knowledgeable Brokers.

**Ask for our Sales Record: We are #1!**

Call: **275-8520**

Please stop by!

### LOCK-OUT FEES

Monday Thru Friday	Office Hours	- No Charge
Monday Thru Friday	5:00p.m. - 12:00a.m.	- \$10.00
Saturday & Sunday	9:00a.m. - 4:30p.m.	- \$ 5.00
Saturday & Sunday	4:30p.m. - 12:00a.m.	- \$10.00
Everyday	12:00a.m. - 9:00a.m.	- \$20.00



## OPEN HOUSE

Please be advised that OPEN HOUSES need to be approved by the Board of Directors and there must be a security guard present.

Also, the distribution of flyers is not permitted in Park Tower.

Please be advised that the Doormen cannot accept any packages or keys under any circumstances.

If you need to leave a key for someone, you may drop it off in the lock box in the Lobby or bring it to the Management Office during business hours.


# COMMUNITY CALENDAR AT A GLANCE

## DECEMBER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1.	2.
3.	4.	5. TOYS FOR TOTS RECEPTION	6.	7.	8.	9.
10.	11.	12.	13.	14.	15.	16.
17.	18. DEADLINE FOR FOOD DRIVE	19.	20.	21. EMPLOYEE PARTY	22. HANNUKAH BEGINS	23.
24. NEW YEARS EVE 31.	25. CHRISTMAS DAY	26.	27.	28.	29.	30.

*Happy Holidays*





HOLIDAY OFFICE HOURS

December 21, 1989 9:00a.m.-1:00p.m.  
(Employee Party)

Christmas day      CLOSED  
New Year's day      CLOSED

HEALTH CLUB/POOL HOLIDAY HOURS

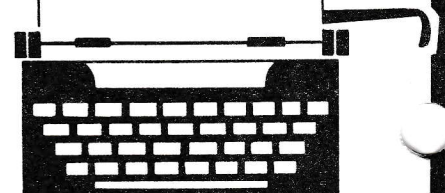
December 24, 1989      7:00a.m.-6:00p.m.  
Christmas Day      CLOSED  
December 31, 1989      7:00a.m.-6:00p.m.  
New Year's Day      10:00a.m.-5:00p.m.  
\*All other days are normally scheduled

**NEW EMPLOYEES**

Office:  
-Melanie Hatfield

Lifeguards:  
-Joan Saieva

-Ed Soto

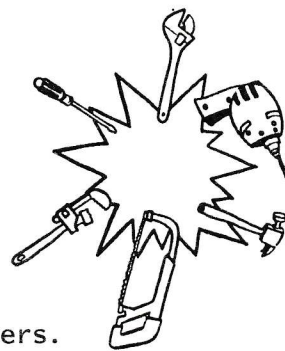




## YOUR BOARD AT WORK

The following is a brief summary of some proposals recently approved by the Park Tower Board of Directors:

- \* The final window wash (now in progress) will include cleaning of the outside ledges, window channel areas and panels.
- \* Several unit owners were given approval to combine two adjoining units.
- \* Per resident's request:
  1. A mail slot is to be constructed in the hi-rise mail area.
  2. Bookcases are to be purchased for placement in the Laundry Room.
- \* A new palm tree was purchased in the Mall area.
- \* Approval was granted to remodel all passenger elevators, contingent upon cost restrictions.
- \* Purchase of a FAX machine
- \* Painting of the racquetball courts
- \* New garage rules were approved; among them were:
  1. New applications to be completed by all monthly parkers.
  2. New stickers to be issued.
  3. Termination of parking privileges for those delinquent three times within a twelve month period.
- \* A Committee has been established to develop new "House Rules" (rules and regulations pertaining to all occupants).

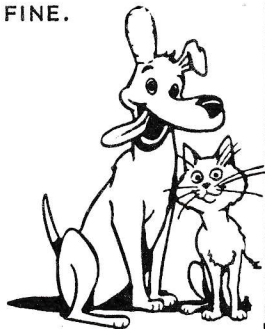


### THREE DOGGIES REMAINING

THIS IS TO REMIND YOU THAT PETS ARE NOT ALLOWED AT PARK TOWER. THIS APPLIES TO PETS VISITING AS WELL.

CURRENTLY THERE ARE THREE DOGS LEFT THAT LIVE AT PARK TOWER "LEGALLY". THESE DOGS ARE REQUIRED TO WEAR A TAG THAT CLASSIFIES THEM AS A RESIDENT OF PARK TOWER. IF YOU SEE A DOG WITHOUT PROPER I.D., PLEASE LET THE OFFICE, DOORMAN OR PUBLIC SAFETY OFFICER KNOW ABOUT IT. DESCRIPTION AND LOCATION OF THE PET WOULD BE HELPFUL.

AS WITH ALL RULES OF THE BUILDING, PERSONS WHO BRING PETS INTO THE BUILDING ARE SUBJECT TO A FINE.



### CAR HEADLIGHTS

PLEASE MAKE SURE THAT YOUR CAR HEADLIGHTS ARE TURNED ON WHENEVER YOU ARE DRIVING IN THE GARAGE.

THIS IS ESPECIALLY IMPORTANT WHEN YOU ARE ENTERING THE GARAGE AND WHEN YOU ARE GOING UP OR DOWN THE SECOND LEVEL (2P) RAMP.

THANK YOU FOR YOUR CONTINUED COOPERATION.