

Park "Tower Talk"

December 92

Volume 5 No. 3

Happy Holidays

Dear Owner/ Resident:

As the Holiday Season approaches, we once again invite you to join in with us in expressing our appreciation to the loyal and dedicated staff of Park Tower.

One of our traditions has been the Employee Holiday Fund. This gives us all the opportunity to make one contribution to a fund for distribution among our 33 employees who perform services for us throughout the year. The garage employees and mailmen are not included in this fund.

Your check payable to the PTCA Holiday Fund may be dropped off or mailed to the management office; or, dropped in the lobby lock box, by December 20th. **Please do not include with your assessment.**

We would like to take this opportunity to wish you and your family Best Wishes for a Happy and Joyous Holiday Season.

Sincerely,

THE BOARD OF DIRECTORS OF THE
PARK TOWER CONDOMINIUM ASSOCIATION

Paul Groeninger

Joseph Lanuti

Marjorie Muzyczka

Carlos Vargas

Joseph Sloan

HOLIDAY OFFICE HOURS

On December 16, 1992, the office will be closed from 2:30 p.m. - 5:00 p.m. for the Employee Holiday Luncheon.

December 24th and 31st- 9:00 a.m. - 12:00 p.m.

December 25th- CLOSED

January 1st- CLOSED



HEALTH CLUB HOLIDAY HOURS

Christmas Eve and New Year's Eve:
6:00 a.m. to 7:00 p.m.

Christmas Day- CLOSED New Year's Day
10:00 a.m. - 10:00 p.m.

TOYS FOR TOTS

In keeping with our holiday traditions, Park Tower is sponsoring the "Toys for Tots" reception. We extend our personal invitation to each of you to join us on Thursday, beginning at 6:00 p.m., on December 17th in the lobby. Live festive holiday music and refreshments will be provided. In cooperation with the U.S. Marine Corps, we will collect **new, unwrapped** toys that will be distributed to needy children in Chicago. We hope to see you there.

FOOD DRIVE

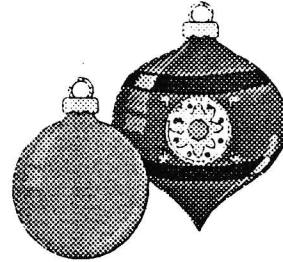
We are also collecting food donations to contribute to Edgewater's local pantry, CARE FOR REAL. Please bring your contributions of non-perishable foods such as canned goods and dry foods to the management office or to the Toys for Tots reception.

Your participation will brighten someone's holiday. Please have your donations to us by Friday, December 18th.



CHRISTMAS TREE TIPS

If you are planning to have a live tree this holiday season, the following suggestions may be helpful:



1. Take an old bed sheet with you to wrap the tree in before you carry it through the building to your apartment.
2. Cut off the base of the tree so it absorbs water readily and water daily.
3. TO DISPOSE OF TREE- remove all decorations, remove from stand and CALL THE MANAGEMENT OFFICE FOR DISPOSAL OF YOUR TREE...FREE OF CHARGE.

KEEPIN' COZY

To minimize energy use, position the plastic grills on your convectors to direct the air flow into the center of the room. Do not direct air flow towards the windows. This wastes heat which requires higher fan speeds to keep your apartment comfortable thereby increasing your electric bill.

On sunny days, keep your shades raised to get the benefit of solar heat. Pull shades or drapes at night to retain heat. Do not block convectors with furniture. Doing so will interfere with the circulation of heat throughout the apartment.

FLOOR CAPTAINS

We are looking for dedicated residents to serve as floor captains. What is a floor captain, you ask? Our floor captains report any maintenance problems on their assigned floor(s) to the office and they assist management in distributing or collecting materials such as surveys or proxies. Because Park Tower is soooo tall, we need plenty of floor captains. Please think about serving. Joe Sloan is the Board liaison to the floor captain committee who will be scheduling a meeting in the near future for the volunteers.

***Interested in being a Park "Tower Talk" staff writer? Call 769-3250.**

***If you are physically impaired and would need special attention during an emergency, please call management to be placed on our physically impaired list.**

***Please remember that the back gate to the loading dock is close at 10:00 p.m.**

SUPPORT EDGEWATER MALL.

Let's not forget how important the businesses in the mall are to the building. Park Tower mall customers are treated to very special and personal service. In these tough economic times, small merchants are especially hard hit. We want our merchants to thrive because they are a vital part of Park Tower. Let's show them we appreciate them. **PLEASE PATRONIZE THE BUSINESSES OF EDGEWATER MALL!!!**

NEW EMPLOYEES

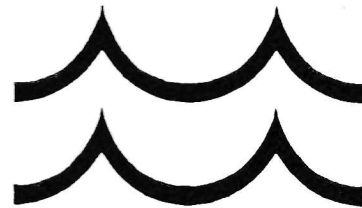
Julie Hirshfield is now the administrative assistant in the management office. Julie was employed here last summer but had to leave us to return to school. Julie graduated from Knox College of Galesburg, IL in June of 1992. We're happy that she is with us once again and we hope that she stays for a long time.

You probably have seen Peter Bataneant pushing the big vacuum around your corridor. Peter is our new janitor and has extensive experience in maintenance.

Our new pool attendants are: Koren Ayres, Bob Brown, John Noack, and Marshawn Henderson. **WELCOME TO ALL OF OUR NEW EMPLOYEES!!**

CHECK OUT THE NEW WHIRLPOOL!

The new whirlpool is almost finished! Stop by and see what a nice addition it is to the Health Club! The Board of Directors and Management would like to give special thanks to Don Owens, Becky Rossof and Tim Tomechko of the Health Club committee who put the project together. They put in a lot of hard work in order to make this project possible. We want to congratulate them all on a job well done!



ELEVATOR RENOVATION

The elevator renovation is scheduled to begin after the first of the year. Solomon Cordwell Buenz & Associates, the architects of Park Tower, have submitted drawings and they look great! In addition, the new elevators will have digital floor indicators and braille, with raised character buttons. We are looking forward to another beautiful addition to our lobby!

CURTAIN WALL REPAIRS

The Board is making plans to have exterior and perhaps some interior work done on the curtain wall this spring. Before the work can begin, we need to know the status of any leaks you may be experiencing. Please take time to complete the survey that will be left at your door and return to the management office.

MALL SPOTLIGHT....Helpers Incorporated Service Group Suite 103

Helpers Incorporated offers a complete Resident Office Center in Suite 103. Equipped with personal computers, copier and fax for use by residents, they also provide typing services, resumes, notary, stationery, envelopes, postage stamps and other conveniences.

The full-service resource center for the highrise residential dweller is a fairly new but not unique concept. Courtney Turner, President of Helpers Inc., is a successful entrepreneur with achievements in transportation, law enforcement, sales & marketing and computer science. A nine year resident of Park Tower, Courtney was aware of the diverse needs of the residents and organized his personal resources to provide several needed services in a "One-Stop Shop". Helpers is now in its fourth year in Park Tower mall. Stop in or Call 728-2126

PLEASE- NO LETTERS TO THE LOCKBOX

If you include your correspondence with your assessment payment and send it to the lock box, it may not get to the party that you intended. Each month copies of each check sent to the lock box, along with the coupon and envelope are sent back to our office. Because the amount of materials received each month, your letter or note may get overlooked. We recommend sending your letters directly to the Management Office at 5415 N. Sheridan Road.

M A I N T A I N ! ! !

Take a look at your front door the next time your going into your apartment. Does it have that neat fresh look, or is it scratched, scuffed and dirty? Your front door is your responsibility to maintain. Please keep it clean and neatly painted. Our staff will be examining the doors and will make a list of those in need of cleaning or repainting. We ask that in the meantime you take care of this matter yourself. If you are interested in having our staff paint your door, please call the management office to make arrangements. Cost for the work and materials is \$20. You may purchase the paint from the office if you would like to paint your door.

RESERVE STUDY

The reserve analysis completed by Reserve Advisors is now in its final form. The principal expense is the curtain wall repairs. If you would like to have a copy for your use, the fee would be \$3.00. Please call ahead if you're interested.

NEW BOARD MEMBER- OFFICERS

Welcome to Joseph Lanuti Jr. elected to the Board of Directors at the annual meeting held on June 28th. The officers were elected as follows:

Paul Groeninger- President Marjorie Muzyczka- 1st Vice-President
Joseph Sloan- 2nd Vice-President Carlos Vargas- Secretary
Joseph Lanuti- Treasurer

Happy, Happy, Happy, Happy

Happy Birthday to:

Irv Heller- December 7th
Ruby Lippert- December 10th
Julie Hirshfield- December 2nd
Herb Zimmerman- December 12
Bea Steiber- December 14th
Mildred Golub- December 21st
Dorothy Beskin- December 25th

Happy 49th Anniversary to Irv & Ruth Heller- January 23rd

From the entire Park Tower staff-

Best Wishes for a very Happy and Healthy New Year!!