

Park "Tower Talk"

Holiday Edition
Dec 91
Vol 4 No 4

Happy Holidays

Dear Owner/Resident:

As the Holiday Season approaches, we once again invite you to join with us in expressing our appreciation to the loyal and dedicated staff of Park Tower.

One of our traditions has been the Employee Holiday Fund. This gives us all the opportunity to make one contribution to a fund for distribution among our 33 employees who perform services for us throughout the year. The garage employees and mailmen are not included in this fund.


Your check payable to the PTCA Holiday Fund may be dropped off or mailed to the management office; or, dropped in the lobby lock box, by December 20th. **Please do not include with your assessment.**

We would like to take this opportunity to wish you and your family Best Wishes for a Happy and Joyous Holiday Season.

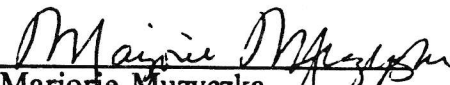
Sincerely,

THE BOARD OF DIRECTORS OF THE
PARK TOWER CONDOMINIUM ASSOCIATION


Paul Groening


Joe Sloan


Carlos Vargas

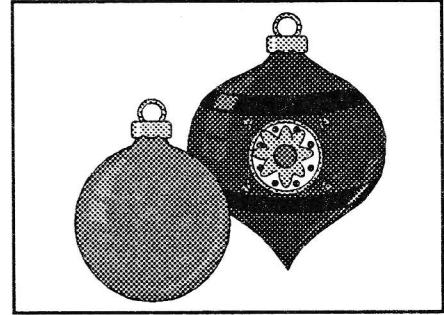

Marjorie Muzyczka


Roberta Silver

HOLIDAY OFFICE HOURS

On December 17th, the office will be closed from 12:00 noon - 2 p.m. for the Employee Holiday Luncheon.

December 24th and 25th- CLOSED
December 31st- 9:00 a.m.- 1:00 p.m.
January 1st- CLOSED



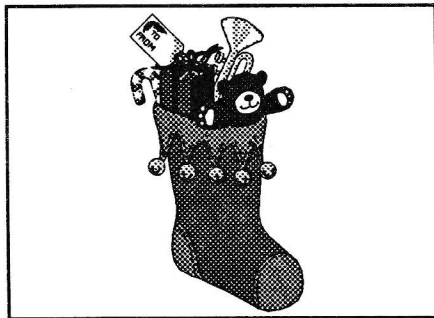
SHARE YOUR BLESSINGS

Toys for Tots

In keeping with our holiday traditions, Park Tower is sponsoring the "Toys for Tots" reception. We extend our personal invitation to each of you to join us on Tuesday, beginning at 6:00 p.m., December 10th in the lobby. Live festive holiday music will be provided by flautist Marick Fargues and pianist Evelyn Hu.

In cooperation with the U.S. Marine Corps, we will collect **new, unwrapped** toys that will be distributed to needy children in Chicago.

We hope to see you there.



Food Drive

We are also collecting food donations to contribute to Edgewater's local pantry, CARE FOR REAL.

Please bring your contributions of non-perishable foods such as canned goods and dry foods to the management office or to the Toys for Tots reception.

Your participation will brighten someone's holiday. Please have your donations to us by Thursday, December 19th.

GREAT HOLIDAY GIFT IDEAS

What could be nicer than receiving a Park Tower Health Club membership for the holiday? This is the gift that tells that special person that you really care about them and you want them to be fit and healthy!!

Membership fees for Park Tower Owners and Residents are:

Single.....\$175
Double.....\$250
Family.....\$350

Park Tower Health Club T-Shirts are available for only \$8 each. Buy one today!

HEALTH CLUB HOLIDAY HOURS

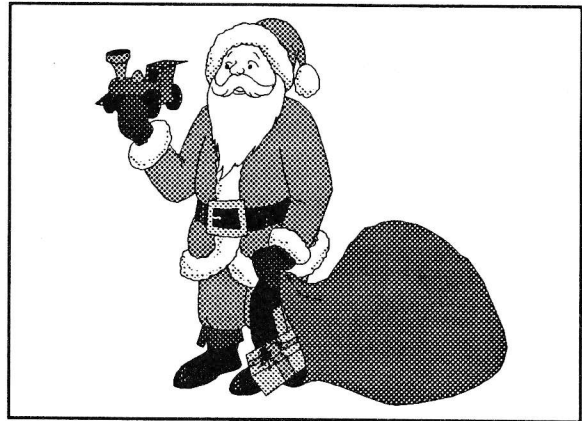
Christmas Eve and New Year's Eve:
7:00 a.m. to 5:00 p.m.

Christmas Day- CLOSED New Year's Day 11:00 a.m. - 5:00 p.m.

CHRISTMAS TREE TIPS

If you are planning to have a live tree this holiday season, the following suggestions may be helpful:

1. Take an old bed sheet with you to wrap the tree in **before** you carry it through the building to your apartment.
2. Cut off the base of the tree so it absorbs water readily and water daily.
3. **TO DISPOSE OF TREE-** remove all decorations, remove from stand and **CALL THE MANAGEMENT OFFICE FOR DISPOSAL OF YOUR TREE....FREE OF CHARGE.**



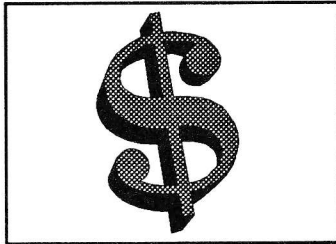
KEEPIN' COZY

To minimize energy use, position the plastic grills on your convectors to direct the air flow into the center of the room. Do not direct air flow towards the windows. This wastes heat which required higher fan speeds to keep your apartment comfortable thereby increasing your electric bill.

On sunny days, keep your shades raised to get the benefit of solar heat. Pull shades or drapes at night to retain heat.

Do not block convectors with furniture. Doing so will interfere with the circulation of heat throughout the apartment.

NEVER turn off your heating unit via the valve, but turn on or off by the switch at the top of the unit only. Turning off the valve may result in a pipe break causing considerable damage to your unit and units below you.



WAYS YOU CAN SAVE THE ASSOCIATION \$\$

REPORT LEAKING FAUCETS AND RUNNING TOILETS IMMEDIATELY!! Our maintenance staff recently inspected toilets in about 100 apartments. To our extreme disappointment, they found 2/3's of these toilets to be running, wasting hundreds maybe thousands of gallons of water. This explains the increased water usage for the building.

PLEASE HELP US STOP THE NEEDLESS WASTE. Our maintenance staff repairs leaky faucets and running toilets, free of charge. Higher water bills effect assessments and in turn effect rents to those leasing units in the building. Please do your part by calling the management office and having your faucets and toilets repaired.

OWNERS, PAY YOUR ASSESSMENTS ON TIME AND IN FULL! Please don't ignore the extra charges of miscellaneous maintenance or late fees on your account. By allowing a balance to remain on your account, you are creating additional labor, postage and material expenses. This cost quickly adds up because we have to send two notices per month to each and every individual who has an outstanding balance. If the situation does not improve, changes will be made in the procedures for charging late fees since people are ignoring or refuse to pay, in full, what they owe.

EMPLOYEE PROFILE- Ernest Lowery

We're sure you all know our friendly and helpful Doorman, Ernest Lowery. Ernie has been at our front desk since 1973 faithfully serving the residents of Park Tower. You can always count on a smile and a cheerful greeting as you come through the lobby on the afternoon shift.



Ernie is a real "people person". He enjoys his job and the residents that he comes in contact with everyday. We're glad you're here Ernie. Keep up the good work!

LOCK-OUT FEES

If you are locked out of your apartment, the fee is due and payable when the engineer on duty opens your door. The fees are as follows:

Anytime During Office Hours- No Charge

Monday thru Friday

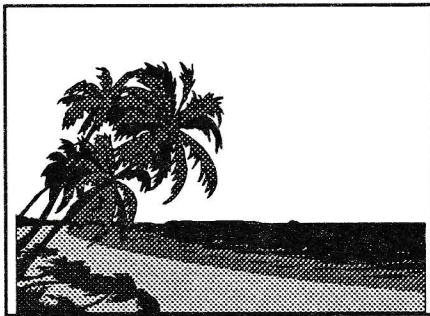
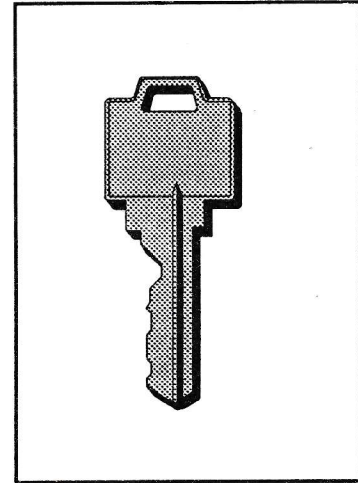
5:00 p.m. - 11:59 p.m. - \$15.00

Holidays, Saturday, Sunday

8:00 a.m. - 11:59 p.m. - \$15.00

Everyday-

12:00 a.m. - 7:59 a.m. - \$25.00



AN EVENING IN THE TROPICS

Hope you got the chance to attend our "Evening in the Tropics" held on September 14th. A good time was had by all! Residents dressed in colorful island attire, enjoyed lively steel band music and dined on delicious tropical foods.

Irv and Ruth Heller were awarded a gift certificate for dinner at "Tuscany" for their most tropical attire. Mike and Julie Revello received the second place tropical attire award. Ean Douglas-Rudder took home the prize for winning the limbo contest.

Other lucky attenders were treated to door prizes for dinners at various area restaurants. Special thanks to the following who contributed gift certificates for the dinners:

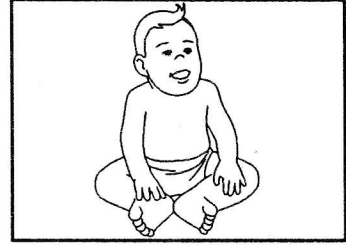
Lettuce Entertain You Enterprises
Ace Disposal
The Fireside Restaurant
The Mont Clare

Anna Held Cafe
Wing Hoe Restaurant
Edgewater Cafe
Tedino's Restaurant

A special thank you to LaVerne Saletko, Joyce Stallworth and Ramit Kreitner for their assistance in preparation of the event and during the evening's festivities.

BABY ON THE WAY

As you may know our manager, Doreen, is expecting a baby (officially due on January 6th) and will be leaving us temporarily. In her absence, Pam Goldberg will be acting manager. Pam has extensive experience in condo management and is presently working with Doreen to make sure the changeover goes smoothly.



BOARD MEETING HIGH LIGHTS

The following issues were voted on and approved at the Board of Directors meeting held on October 29th:

- *A contract was approved with Illinois Roofing Consulting Associates, Inc., to prepare specifications to replace the main roof and conduct inspections during the work for a cost not to exceed \$7,500.
- *Approval was given to two homeowners to remodel their units.
- *Exterior terrazzo work was approved at a total cost of \$10,845.
- *Three Certificates of Deposit purchases were ratified.

MALL SPOTLIGHT

This edition's featured mall business is **North Beach Travel**. Owned and operated by Josie Messina, NBT has been located in the Park Tower mall since 1985.

Josie and her friendly staff are always available to arrange all of your travel needs. Stop in or call Jeanette at 769-3033 for the extra special rates that are now available.

FLICKERING LIGHTS

Don't ignore a problem of flickering lights in your apartment. It could be caused by a faulty circuit breaker that should be attended to immediately. If you have noticed such a problem in your apartment contact the management office or an electrician for service.

UNTIL NEXT TIME....
Best Wishes for a Safe and Happy Holiday Season