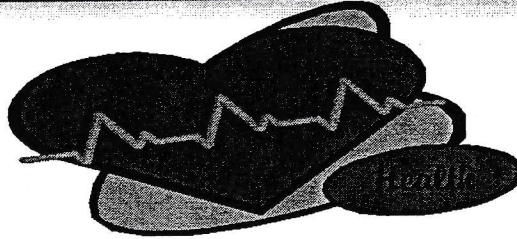


Park Tower
Condominium Association
December 2004

NEWSLETTER



DON'T SWEAT IT, AUTO-DEBIT

Does the first of the month seem to slip by before you notice? Tired of scrambling to send in your assessment check at the last minute? Do you travel a lot and never seem to be at home at the right time? Don't sweat it-AUTO-DEBIT!

That's right, you can sign up in the management office to have your assessment debited automatically from your checking or savings account. We'd be happy to mail or fax the form to you.

And remember, if you do online banking you have to send the check in with your statement stub, or the bank will not process the payment. Such checks will be sent to the management office for verification which might cause you to miss the deadline and be charged a late fee. Call the Management Office at 773/769-3250 for

details

AED'S are here at Park Tower

Though we hope we never need them, Park Tower now has 2 Automated External Defibrillators (AED's). In 2001, Park Tower began participation in a research study funded through the University of Chicago, the American Heart Association and the National Heart Institute. As a result of this program we formed a volunteer emergency response to cardiac arrest; now the entire staff has received training to identify a cardiac arrest, access 911, perform CPR and use the AED's while waiting for emergency medical services to arrive. The 2 AED units are located at the front desk and at the pool attendance desk. If you think that someone here at the building is suffering from cardiac arrest, **CALL 911**. Then call the front desk at 773/769-3083 for further emergency assistance.

TRASH

Recently we are finding trash left on the floor by the service elevators. Please put your trash into the chute; push it past the flaps down into the chute. **Do not leave it in the chute for the next person to push down.**

If you have small household items (i.e. toasters, blenders, mixers, etc.) that are too big for the chute, take them to the dumpsters for disposal. The dumpsters are open at all times for your convenience.

However, if you need to dispose of large items such as furniture, carpeting or appliances, call the Management Office for instructions. Such large items cannot be left in the dumpster for disposal, and we are charged an additional fee for their removal.

Residents will be fined for leaving large items in the dumpster area.

Recycling bins for aluminum, plastic, glass and newspaper are located in the laundry room and also in the garage on 1P and 2P. We do not have facilities to recycle other items so please DO NOT put tin cans or junk mail in the recycling bins.

At No Time should construction debris , carpeting or cabinets be disposed of via the chute.

FEATURED RULE:

DELIVERIES

Commercial furniture and appliance deliveries may occur only between Monday and Saturday from 9:00am -7:00pm provided that the delivery does not require the elevator doors held open for more than 2 minutes. From start to finish, the delivery should not exceed 15 minutes. Residents may not have deliveries left outside the door because that would be a fire code violation. Building personnel will not sign for any deliveries under any circumstances.

The association reserves the right to control the entry to the buildings by trades, delivery and sales people.

Also, please do not leave anything at the Doorman's Station that includes keys or money.

JUST IN CASE

Now that life is back to normal after this summer's ComEd experience, this is a good time to be sure you have those items that are so important when the unexpected happens. Here are some of those things you might want to keep on hand.

1. Flashlights and charged batteries
2. Several bottles of fresh drinking water
3. Cell Phone
4. Battery operated radio

Remember that the office and doorman phones are tied into the electric system.

When there is no electricity, these phones do not operate. If you call them, you will hear a ringing tone, but the phones are not working.

Be sure to update emergency contact information in the office, so we will know who might need some help.

Some of the best help can come from neighbors. If you don't know your neighbors, please introduce yourself soon. It is very important to check on your neighbors during times of emergency, and a friendly atmosphere lifts our spirits everyday.

Thinking of Others at the Holidays



As is our tradition, Park Tower is again working with the Greater Chicago Food Depository to help "Gain A Million Pounds" of food to feed the hungry. There are bins in the front lobby area for you to contribute nutritious, non-perishable canned and packaged foods. Please do not put in any glass containers or bottles. The food drive has particular need for items high in protein, such as canned meats, beef stew, chili and peanut butter. Also needed are canned vegetables and fruits, and rice, pasta, cereal.

Let others have the great feeling of being full this holiday.

Thank you for your support of this food drive.



For the last ten years or so, I have had the pleasure of participating in the Toys for Tots motorcycle parade. I have had the honor of helping to distribute the toys, and I know how precious the donated gifts are to the orphaned or impoverished children of the Chicagoland area. The smiles and joyful tears on their faces are priceless.

Once, about 20 of us had our motorcycles loaded with toys for delivery, and we stopped at a gas station. A little girl there approached us and thanked us for her Toys for Tots present. I responded that she didn't need to say thanks; it was our pleasure. She told us that she received her toy because her mom and dad had been killed in a car accident. I don't need to tell you that we left the station crying like babies.

It's so easy to pass things everyday and never notice what is important. At this holiday season, take a little time and cash to make a child's holiday special. Bins for your donations of new unwrapped toys are located in the front lobby area.

Please NO stuffed animals - a lot of children suffer from allergies.

Thank you,

Fire Hurts Everyone

Make sure all smoke detectors have fresh batteries. If you need assistance in changing the battery, contact the management office; one of our staff will be glad to help you get that done.

On Monday, December 6th, the Chicago Fire Department made afternoon and evening presentations on Fire Safety and Evacuation. If you were unable to attend either of those presentations, we are scheduling the presentations again in February. The office will inform us of the date and time for the next Fire Safety and Evacuation presentation.

Lorraine Meyers is Park Tower's ASCO representative and has attended numerous meetings regarding Fire Safety. Lorraine has supplied the management office with packets of information regarding new ordinances and other important matters related to fire safety. These packets are available in the management office.

Thanks, Lorraine for helping us all stay safe and up to date!

The Board welcomes your views and suggestions.

**If you haven't attended a Board Meeting recently, the next Board Meeting is Monday
December 27, 2004.**

Concerns and questions maybe brought to Board Committee meetings or the Management Office. Working together in a respectful way, we can achieve a positive result. We are ready to hear from you.

PTCA MANAGEMENT OFFICE

Phone: 773-769-3250

Fax: 773-769-0047

Property Manager: Christine Epple

Resident Coordinator-Jodi Middleton

Administrative Assistant - Mavis Mather

Chief Engineer- Vio Negrau

Asst. Engineer - Zlatko Pavelic

OTHER IMPORTANT PHONE NUMBERS

Garage/Bashir Ahmend 773-271-8857

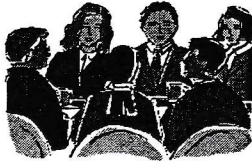
Health Club 773-769-1513

Doorman 773-769-3083

RCN 800-746-4726

Cleaners/Receiving 773-784-3353

Park Tower Market 773-275-9130



Park Tower Committees

There are so many fabulous committees in Park Tower that should be recognized for their time and effort in keeping Park Tower a great place to live.

- 1) **Budget & Finance**
- 2) **Garage**
- 3) **Health Club**
- 4) **Home Improvement**
- 5) **Rules & Regulations**
- 6) **Security**
- 7) **Social**

These committees are looking for new members and want to know your views on these important matters. Also if you have ideas for additional committees, please bring your suggestions to the Board.

Watch the bulletin boards and attend the meetings. We all benefit.

A Very Special Thanks!!!

The Social Committee has done a great job hosting our social events - most recently the Holiday Party. Their work is important for the social structure of the building, and we appreciate their efforts.

We hope you attended the Holiday Party on Sunday, December 5th.

Use these events to get to know everyone in your Park Tower community.





PARK TOWER MARKET

Don't forget to shop the Market for your grocery needs. The Park Tower Market offers great weekly buys and tasty homemade deli items. You can also place your grocery order by phone and they will deliver to your door.
Phone:275-9130 for more information!

Holiday time is a hectic time and you may not have time to shop and cook for guests. Why not take advantage of the convenience of having a market in the building? Jeremy and Larry have put together a tantalizing holiday catering menu so let them do the cooking for you. Enjoy your time with family and friends this holiday!

The delicious food at our Holiday Party came from our Park Tower Market. Thanks, Jeremy and Larry.



Park Tower Employee Holiday Fund

If you have not yet contributed to the Park Tower Employee Holiday Fund, please do so. The employees will receive the contributions on December 17th at the annual employee holiday party, so please make your contributions by December 10th. Thank you.

Happy Holidays to you and your family!

The Park Tower Board of Directors

Health Club Update

Let's take this opportunity to re-introduce one of the great assets of the Park Tower Health Club. Lawrence Munoz, our **new** Pool Supervisor, has returned to the health club after a short leave of absence. Lawrence is 21 years old and a student at Wright College. He is interested in theater and music; soon his first comic book will be published. He also plays the guitar. He has been in six stage plays with the nationally recognized Albany Park Theater Group, a company that specializes in real life stories.

Lawrence has already brought more organization and professionalism to the health club since his return. He feels that every member should feel welcome and safe upon entering Park Tower's health club. Lawrence's goals are to increase membership and to keep the area clean and safe. He understands that this is your home and should be comfortable in every aspect.

Please stop by the health club located on the second floor and congratulate Lawrence on his promotion to Pool Supervisor.

That would be the perfect time to sign up for a great healthy life style.



All New Park Tower Residents

Please be sure to attend a New Resident meeting. These meetings are held on the first and third Wednesday of each month. The time for the first Wednesday meeting is 6:00PM and the third Wednesday time is 6:00 PM.

Congratulations Are In Order

A blessed event occurred on Nov. 5, 2004. Michael Rupert, our Head of Security, joined his life with that of his beautiful bride, Carmina. Michael is a staff member who takes his responsibility for our safety very seriously. He has gone above and beyond the call of duty on numerous occasions. At the time of the ComEd power outage, he was here for 30 continuous hours along with our property manager Christina. Every Park Tower resident can feel a little more at ease knowing Michael is around. Carmina is a great young lady who has enhanced Michael's life. She is also the devoted mother of 3 year old Alauna, who is Michael's pride and joy. Please take a few minutes out of your busy day to wish Michael, Carmina and Alauna well in their new lives together.

Best To All of The Rupert Family

A Step Forward

Your maintenance staff continues to strive to better itself. Gene Stingaciu, one of Park Tower's maintenance crew, just completed another step in furthering his education in the maintenance industry; he received his Certificate of Completion in Housekeeping this past October.

Congratulations Gene!!

Do you own multiple units?

Draper and Kramer can make your monthly bill paying easier! We can combine multiple units onto one billing statement rather than receiving one statement and envelope for each unit you own. When you pay your assessments, you simply detach the mail- in coupon and write one check. Call the office for details at 769-3250.

At No Cost To You!!

Notary services are now available in the Management Office

See Jodi - your new Resident Coordinator.

Lost and Found

Lost and Found is located in the Management Office on the 1st floor.

Property Tax Issues

There has been alot of confusion in reference to this year's property tax Bill. In the Management Office, we have updated information and contact numbers. Stop by during regular business hours to say hello and pick up the newest information we have available.

EXTENDED OFFICE HOURS

For your convenience the Management Office is open on Thursdays from 8:00 A.M. until 6:00 P.M. All other week days the hours are from 9:00 A.M. until 5:00 P.M. (Except Weekends)

F.Y.I

The sundeck is closed for the winter.

MARIAN SHAW
5415 North Sheridan Road #1105
CHICAGO, IL 60640