



Park Tower CONDOMINIUM ASSOCIATION

5415 N. SHERIDAN ROAD • CHICAGO, IL 60640 • (773) 769 3250 • FAX (773) 769 0047 • www.ptcondo.com



THANK YOU!

Dear Owners and Residents,

On behalf of the entire staff, if you already donated to the 2019 Park Tower Employee Holiday Fund THANKS! We sincerely appreciate your gift!

If you have not, but plan to, now is your **LAST CHANCE TO DONATE** - In final preparation for the holidays, we humbly remind our residents and Owners to consider the loyal and dedicated people who work to care and maintain the Park Tower community. To contribute, please make a check or money order payable to **"Park Tower Condo Association"**.

DEADLINE MONDAY DECEMBER 16th

CORRECTION! Leave your check in the drop box at the front desk, or drop it off at the management office by **Monday December 16th**. (Please do not leave cash.) The employees will receive the contributions via Payroll which is processed the morning of Monday December 16th. Owners may also opt to have their account charged – just fill out the form below and return to the drop box at the front desk or the office. OR, e-mail a request to parktowercondo@fsresidential.com, to charge your account for your donation. Employees will receive their gift check at the Employee Holiday Party the afternoon of Friday December 20th, will a list of all the donor names.

On behalf of the entire staff, thank you for showing your support and appreciation for the Park Tower team. Happy Holidays! Best wishes for happiness and prosperity in 2020!

To you, your family, neighbors and friends,
Very Sincerely,

*PTCA Office Staff, Maintenance,
the Doorstaff, Garage and
Health Club Attendants*

YES! I'd like to contribute! Please add my Park Tower Holiday Fund donation of \$_____ to my assessment account. I agree to pay this amount when it appears on my statement.

UNIT # _____

OWNER(print): _____

SIGNATURE: _____