December 26, 2018
NOTICE OF SPECIAL MEETING OF THE UNIT OWNERS TO DISCUSS PROPOSED BUDGET FOR 2019-2020

To be held Monday, January 14, 2019, 7:30 p.m., in the $2^{\text {nd }}$ Floor Party Room

Adoption of budget to be considered at Board Meeting, Monday, January 28, 2019, 7:30 p.m.

Dear Fellow Owners,

Enclosed for your review is the proposed annual budget for the fiscal year March 1, 2019 to February 29, 2020, as presented by our Management team and reviewed and edited by the Budget and Finance Committee and the Board of Directors. An initial draft was reviewed line item by line item, on three consecutive Saturdays in November. Under consideration is a planned increase of $3 \%$ in assessments. We also expect an increase of the cable/internet charge from $\$ 45.61$ to $\$ 46.79$ per unit per month in April.

Only a handful of ancillary charges are proposed for increase

| Tandem Parking | Increase $\$ 10$ ( $\$ 5$ per car - from $\$ 210$ to $\$ 220$ per spot) |
| :--- | :--- |
| Premium Parking | Increase $\$ 5$ (from $\$ 140$ to $\$ 145$ ) |
| Motorcycle Parking | Increase $\$ 5$ (from $\$ 75$ to $\$ 80$ ) |
| Condo Questionnaires | Increase $\$ 50$ (from $\$ 50$ to $\$ 100$ ) |

This budget represents our best effort to responsibly maintain and protect owners' collective investment in Park Tower, while providing a positive and reasonably comfortable living experience for all our residents. We've continued our commitment to maintain a healthy structure by planning repairs, improvements and replacements when reasonably necessary. We prepare for the coming year by closely following guidance from Management and the 2016 Reserve Study update. This includes budgeting to maintain a healthy reserve fund. Major projects in 2019-2020 and their projected costs include:

| HVAC System Repairs and Replacements | $\$ 643,700$ |
| :--- | ---: |
| Plumbing System Repairs and Replacements | $\$ 46,500$ |
| Riser Projects | $\$ 500,000$ |
| $2^{\text {nd }}$ Floor Deck Planters Phase 2 \& 3 | $\$ 265,000$ |
| Pool Area Repairs/Improvements | $\$ 26,500$ |
| Garage Elevator Motor (Garbage Lift) | $\$ 82,000$ |
| 2P Garage Concrete Repairs | $\$ 88,500$ |

This proposed budget includes an increase in projected annual income of $\$ 213,000$ for total income of $\$ 7,101,600$. Approximately $\$ 152,100$ of that increase is accounted for by the adjustment in assessments. The bulk of the balance in the increase comes from cable/internet, and income from parking operations. Total proposed non-reserve operating expenses are $\$ 5,361,900$. The proposed annual reserve contribution is increased $\$ 99,600$ to $\$ 1,739,700$. We presently expect total reserve expenses for the year of approximately $\$ 1,652,200$.

Management, the Budget and Finance Committee, and the Board reviewed the proposed budget and worked together to consider general expenses for the coming year, and future needs for effective and efficient operations and responsible maintenance of the building. All our anticipated reserve projects are listed under the section "RESERVES" on the proposed budget page 3. We have continued our focus on increasing our annual budgeted contribution to the reserve, with the goal of meeting forecasted physical and structural needs for the building. A professional reserve study was updated in 2016 by Reserve Advisors, who proposed an increased minimum annual contribution in 2019/2020 of $\$ 1,714,000$ gradually increasing annually to $\$ 1,966,900$ through 2023 . We stay reasonably close to these recommendations. While considering the reserve budget each year, we use the Reserve Study recommendation as a guideline. Keeping a healthy annual contribution will be a key fiscal challenge for the Association. Increased attention to our structure is necessary to properly maintain it as the building ages.

For Owners review and consideration, we present here as solid a budget as possible, accounting for everything we can reasonably foresee and promoting a positive living experience. We also understand that unknown conditions may arise from time to time requiring our attention. This budget continues on a path set by prior Boards to strengthen our reserve cash flow and keep up with operating expenses, so our Association is strong, the building is financially and physically healthy, and our residents and owners remain comfortable. Should anything unforeseen arise, we are in an excellent position to address it with confidence that our history of NO SPECIAL ASSESSMENTS will continue into the foreseeable future.

Please join us at a Special Meeting to discuss the proposed budget on Monday, January 14, 2019, at 7:30 p.m. in the $\mathbf{2}^{\text {nd }}$ floor Party Room. After hearing from fellow owners, the Board will consider the enclosed proposed budget for adoption at the meeting scheduled for Monday, January $28^{\text {th }}$. All owners are welcome and strongly encouraged to attend and participate in the discussion.

Sincerely,

## michael Parrie

Michael Parrie
Board President
Park Tower Condominium Association

2020 Budget Summary Detail
Fiscal Year Ending 02/29/2020
Property: Park Tower Condominium Association

|  |  |  |  |  |  | Budget Va | ance | Actual | riance |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Account Name | General Ledger | 2019 Budget | 2019 Projected | 2020 Budget | \% of Total Inc/Exp | \$ | \% | \$ | \% |
| INCOME |  |  |  |  |  |  |  |  |  |
| Assessments | 506000 | \$5,088,000 | \$5,088,000 | \$5,240,100 | 73.788\% | \$152,100 | 2.989\% | \$152,100 | 2.989\% |
| Non Assessment Income |  |  |  |  |  |  |  |  |  |
| Apartment Rent | 512000 | \$20,100 | \$19,200 | \$20,200 | 0.284\% | \$100 | 0.498\% | \$1,000 | 5.208\% |
| Commercial Rent | 526201 | \$42,800 | \$42,878 | \$47,500 | 0.669\% | \$4,700 | 10.981\% | \$4,622 | 10.779\% |
| Bike Room Fee | 530225 | \$14,100 | \$12,235 | \$12,900 | 0.182\% | $(\$ 1,200)$ | -8.511\% | \$665 | 5.435\% |
| Roof Rent | 530235 | \$84,000 | \$86,014 | \$89,900 | 1.266\% | \$5,900 | 7.024\% | \$3,886 | 4.518\% |
| Security Reimbursed | 530275 | \$7,200 | \$4,750 | \$5,400 | 0.076\% | $(\$ 1,800)$ | -25.00\% | \$650 | 13.684\% |
| Legal Reimbursed | 530315 | \$15,000 | \$17,085 | \$15,000 | 0.211\% | \$0 | 0.00\% | $(\$ 2,085)$ | -12.204\% |
| Other Reimbursements | 530320 | \$5,000 | \$5,300 | \$5,000 | 0.07\% | \$0 | 0.00\% | (\$300) | -5.66\% |
| Health Club Membership | 530325 | \$109,200 | \$113,852 | \$109,200 | 1.538\% | \$0 | 0.00\% | $(\$ 4,652)$ | -4.086\% |
| Service Recoveries | 530340 | \$90,000 | \$113,509 | \$90,000 | 1.267\% | \$0 | 0.00\% | $(\$ 23,509)$ | -20.711\% |
| Cable TV | 530350 | \$379,800 | \$378,745 | \$390,500 | 5.499\% | \$10,700 | 2.817\% | \$11,755 | 3.104\% |
| Laundry Income | 540100 | \$85,200 | \$84,616 | \$85,200 | 1.20\% | \$0 | 0.00\% | \$584 | 0.69\% |
| Late Fee | 540140 | \$13,500 | \$23,905 | \$25,200 | 0.355\% | \$11,700 | 86.667\% | \$1,295 | 5.417\% |
| Fines | 540150 | \$20,000 | \$14,940 | \$17,500 | 0.246\% | $(\$ 2,500)$ | -12.50\% | \$2,560 | 17.135\% |
| Lock Out Fee | 540250 | \$5,500 | \$7,256 | \$6,000 | 0.085\% | \$500 | 9.091\% | $(\$ 1,256)$ | -17.31\% |
| Transfer Fee | 540270 | \$63,500 | \$63,500 | \$63,500 | 0.894\% | \$0 | 0.00\% | \$0 | 0.00\% |
| Party/Hospitality Room | 540330 | \$4,500 | \$4,965 | \$4,500 | 0.063\% | \$0 | 0.00\% | (\$465) | -9.366\% |
| Miscellaneous Income | 540470 | \$14,200 | \$21,752 | \$19,000 | 0.268\% | \$4,800 | 33.803\% | $(\$ 2,752)$ | -12.652\% |
| Interest Income | 552000 | \$2,500 | \$9,941 | \$7,000 | 0.099\% | \$4,500 | 180.00\% | $(\$ 2,941)$ | -29.585\% |
| Total Non Assessment Income |  | \$976,100 | \$1,024,443 | \$1,013,500 | 14.271\% | \$37,400 | 3.832\% | $(\$ 10,943)$ | -1.068\% |
| Garage Income |  |  |  |  |  |  |  |  |  |
| Parking Charge | 530055 | \$308,800 | \$307,944 | \$312,000 | 4.393\% | \$3,200 | 1.036\% | \$4,056 | 1.317\% |
| Guest Parking | 530075 | \$37,500 | \$37,316 | \$35,000 | 0.493\% | $(\$ 2,500)$ | -6.667\% | $(\$ 2,316)$ | -6.207\% |
| Valet Parking | 530080 | \$171,600 | \$175,695 | \$171,600 | 2.416\% | \$0 | 0.00\% | $(\$ 4,095)$ | -2.331\% |
| Motorcycle Parking | 530085 | \$1,100 | \$3,150 | \$2,400 | 0.034\% | \$1,300 | 118.182\% | (\$750) | -23.81\% |
| Tandem Parking | 530090 | \$87,700 | \$87,700 | \$89,700 | 1.263\% | \$2,000 | 2.281\% | \$2,000 | 2.281\% |
| Reserved Parking | 530095 | \$65,500 | \$65,470 | \$67,900 | 0.956\% | \$2,400 | 3.664\% | \$2,430 | 3.712\% |
| Day Parking | 530100 | \$134,800 | \$143,980 | \$142,300 | 2.004\% | \$7,500 | 5.564\% | $(\$ 1,680)$ | -1.167\% |
| Garage Cash Sales | 530110 | \$12,700 | \$12,707 | \$12,700 | 0.179\% | \$0 | 0.00\% | (\$7) | -0.055\% |
| Miscellaneous Garage Income | 530155 | \$1,400 | \$2,250 | \$11,000 | 0.155\% | \$9,600 | 685.714\% | \$8,750 | 388.889\% |
| Garage Late Fee | 530364 | \$3,400 | \$2,450 | \$3,400 | 0.048\% | \$0 | 0.00\% | \$950 | 38.776\% |
| Total Garage Income |  | \$824,500 | \$838,662 | \$848,000 | 11.941\% | \$23,500 | 2.85\% | \$9,338 | 1.113\% |
| TOTAL INCOME |  | \$6,888,600 | \$6,951,105 | \$7,101,600 | 100.00\% | \$213,000 | 3.092\% | \$150,495 | 2.165\% |


| Assn Owned Commercial Unit Assmnt | 506510 | $(\$ 37,100)$ | \$37,054 | \$37,900 | 0.534\% | \$75,000 | -202.156\% | \$846 | 2.283\% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Assn Owned Mgmt Office Assmnt | 506515 | $(\$ 5,600)$ | \$5,583 | \$5,700 | 0.08\% | \$11,300 | -201.786\% | \$117 | 2.096\% |
| Printing/Copying | 730070 | \$7,000 | \$6,611 | \$7,000 | 0.099\% | \$0 | 0.00\% | \$389 | 5.884\% |
| Copier/Fax Supplies | 730080 | \$5,700 | \$5,694 | \$5,700 | 0.08\% | \$0 | 0.00\% | \$6 | 0.105\% |
| Office Supplies/Expenses | 730093 | \$4,500 | \$4,715 | \$4,700 | 0.066\% | \$200 | 4.444\% | (\$15) | -0.318\% |
| Postage/Delivery | 730130 | \$7,100 | \$6,507 | \$7,100 | 0.10\% | \$0 | 0.00\% | \$593 | 9.113\% |
| Computer Expenses | 730140 | \$6,400 | \$6,104 | \$9,500 | 0.134\% | \$3,100 | 48.438\% | \$3,396 | 55.636\% |
| Legal | 730150 | \$20,800 | \$19,263 | \$20,800 | 0.293\% | \$0 | 0.00\% | \$1,537 | 7.979\% |
| Legal (Collections) | 730200 | \$15,000 | \$17,006 | \$15,000 | 0.211\% | \$0 | 0.00\% | $(\$ 2,006)$ | -11.796\% |
| Management Fee | 730205 | \$114,600 | \$114,600 | \$114,600 | 1.614\% | \$0 | 0.00\% | \$0 | 0.00\% |
| Audit | 730220 | \$5,300 | \$5,500 | \$5,500 | 0.077\% | \$200 | 3.774\% | \$0 | 0.00\% |
| Professional Fees | 730230 | \$7,800 | \$6,691 | \$18,000 | 0.254\% | \$10,200 | 130.769\% | \$11,309 | 169.018\% |
| Telephone | 730250 | \$10,500 | \$8,615 | \$10,000 | 0.141\% | (\$500) | -4.762\% | \$1,385 | 16.077\% |
| Employee Training | 730290 | \$4,700 | \$4,867 | \$4,100 | 0.058\% | (\$600) | -12.766\% | (\$767) | -15.759\% |
| Bad Debts | 730300 | \$15,000 | \$12,006 | \$15,000 | 0.211\% | \$0 | 0.00\% | \$2,994 | 24.938\% |
| Real Estate Tax | 730432 | \$20,000 | \$19,417 | \$22,900 | 0.323\% | \$2,900 | 14.50\% | \$3,483 | 17.938\% |
| Insurance | 730440 | \$158,000 | \$153,386 | \$162,000 | 2.281\% | \$4,000 | 2.532\% | \$8,614 | 5.616\% |
| Miscellaneous Administrative Expenses | 730448 | \$8,500 | \$9,453 | \$8,700 | 0.123\% | \$200 | 2.353\% | (\$753) | -7.966\% |
| Interest Rate Program - Fee | 730451 | \$0 | \$2,620 | \$2,600 | 0.037\% | \$2,600 | 0.00\% | (\$20) | -0.763\% |
| Sales Tax | 769980 | \$500 | \$916 | \$500 | 0.007\% | \$0 | 0.00\% | (\$416) | -45.415\% |
| Total Administrative Expenses |  | \$368,700 | \$446,608 | \$477,300 | 6.721\% | \$108,600 | 29.455\% | \$30,692 | 6.872\% |
| Payroll Expenses |  |  |  |  |  |  |  |  |  |
| Office Salaries | 741500 | \$235,000 | \$241,009 | \$250,400 | 3.526\% | \$15,400 | 6.553\% | \$9,391 | 3.897\% |
| Janitor's Payroll | 741575 | \$821,800 | \$791,732 | \$823,500 | 11.596\% | \$1,700 | 0.207\% | \$31,768 | 4.013\% |
| Recreation Payroll | 743600 | \$58,000 | \$56,457 | \$64,800 | 0.913\% | \$6,800 | 11.724\% | \$8,343 | 14.778\% |
| Doormen Salaries | 743720 | \$179,000 | \$163,448 | \$182,400 | 2.568\% | \$3,400 | 1.899\% | \$18,952 | 11.595\% |
| Payroll Taxes | 743740 | \$99,800 | \$98,066 | \$103,200 | 1.453\% | \$3,400 | 3.407\% | \$5,134 | 5.235\% |
| Janitor's Employee Benefits | 743760 | \$216,600 | \$229,236 | \$240,900 | 3.392\% | \$24,300 | 11.219\% | \$11,664 | 5.088\% |
| Doormen Employee Benefits | 743765 | \$43,400 | \$42,739 | \$44,300 | 0.624\% | \$900 | 2.074\% | \$1,561 | 3.652\% |
| Administrative Employee Benefits | 743768 | \$36,100 | \$44,528 | \$49,500 | 0.697\% | \$13,400 | 37.119\% | \$4,972 | 11.166\% |
| Workers' Compensation Insurance | 743790 | \$42,900 | \$40,239 | \$40,900 | 0.576\% | $(\$ 2,000)$ | -4.662\% | \$661 | 1.643\% |
| Total Payroll Expenses |  | \$1,732,600 | \$1,707,454 | \$1,799,900 | 25.345\% | \$67,300 | 3.884\% | \$92,446 | 5.414\% |

2020 Budget Summary Detail
Fiscal Year Ending 02/29/2020
Property: Park Tower Condominium Association

|  |  |  |  |  |  | Budget Variance |  | Actual Variance |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Account Name | General Ledger | 2019 Budget | 2019 Projected | 2020 Budget | \% of Total Inc/Exp | \$ | \% | \$ | \% |
| Contracted Expenses |  |  |  |  |  |  |  |  |  |
| Scavenger Service | 745010 | \$29,500 | \$31,381 | \$32,600 | 0.459\% | \$3,100 | 10.509\% | \$1,219 | 3.885\% |
| Uniforms | 745020 | \$7,700 | \$10,419 | \$12,500 | 0.176\% | \$4,800 | 62.338\% | \$2,081 | 19.973\% |
| Metal Maintenance | 745050 | \$25,500 | \$11,996 | \$20,500 | 0.289\% | $(\$ 5,000)$ | -19.608\% | \$8,504 | 70.89\% |
| Plant Maintenance/Rental | 745110 | \$5,700 | \$5,586 | \$5,700 | 0.08\% | \$0 | 0.00\% | \$114 | 2.041\% |
| Security Contract | 745150 | \$124,200 | \$129,646 | \$127,700 | 1.798\% | \$3,500 | 2.818\% | $(\$ 1,946)$ | -1.501\% |
| Landscaping | 745170 | \$33,200 | \$37,608 | \$33,100 | 0.466\% | (\$100) | -0.301\% | $(\$ 4,508)$ | -11.987\% |
| Window Washing | 745180 | \$22,500 | \$26,020 | \$23,700 | 0.334\% | \$1,200 | 5.333\% | $(\$ 2,320)$ | -8.916\% |
| Elevator Maintenance Contract | 745190 | \$97,000 | \$98,318 | \$100,500 | 1.415\% | \$3,500 | 3.608\% | \$2,182 | 2.219\% |
| HVAC Maintenance Contract | 745200 | \$30,700 | \$30,701 | \$31,100 | 0.438\% | \$400 | 1.303\% | \$399 | 1.30\% |
| Cable/Master TV Antenna Repairs/Maint | 745210 | \$379,800 | \$378,722 | \$390,500 | 5.499\% | \$10,700 | 2.817\% | \$11,778 | 3.11\% |
| Total Contracted Expenses |  | \$755,800 | \$760,397 | \$777,900 | 10.954\% | \$22,100 | 2.924\% | \$17,503 | 2.302\% |
| Operating Expenses |  |  |  |  |  |  |  |  |  |
| Assn Owned Engineer's Unit Assmnt | 506500 | $(\$ 17,400)$ | \$17,328 | \$17,700 | 0.249\% | \$35,100 | -201.724\% | \$372 | 2.147\% |
| Light Bulbs | 746030 | \$9,500 | \$8,642 | \$9,500 | 0.134\% | \$0 | 0.00\% | \$858 | 9.928\% |
| Maintenance Supplies | 746040 | \$6,500 | \$10,165 | \$8,500 | 0.12\% | \$2,000 | 30.769\% | $(\$ 1,665)$ | -16.38\% |
| Cleaning Supplies | 746050 | \$14,000 | \$15,363 | \$14,700 | 0.207\% | \$700 | 5.00\% | (\$663) | -4.316\% |
| Exterminating | 746090 | \$35,800 | \$45,927 | \$36,400 | 0.513\% | \$600 | 1.676\% | $(\$ 9,527)$ | -20.744\% |
| Dry Cleaning/Receiving Room Expense | 746120 | \$7,200 | \$6,300 | \$7,200 | 0.101\% | \$0 | 0.00\% | \$900 | 14.286\% |
| Licenses/Inspection Fees | 746170 | \$7,800 | \$7,608 | \$7,300 | 0.103\% | (\$500) | -6.41\% | (\$308) | -4.048\% |
| Total Operating Expenses |  | \$63,400 | \$111,333 | \$101,300 | 1.426\% | \$37,900 | 59.779\% | (\$10,033) | -9.012\% |
| Utility Expenses |  |  |  |  |  |  |  |  |  |
| Electricity | 749010 | \$404,600 | \$359,233 | \$377,900 | 5.321\% | $(\$ 26,700)$ | -6.599\% | \$18,667 | 5.196\% |
| Gas | 749025 | \$417,000 | \$429,286 | \$410,200 | 5.776\% | $(\$ 6,800)$ | -1.631\% | (\$19,086) | -4.446\% |
| Water/Sewer | 749030 | \$509,300 | \$401,809 | \$421,900 | 5.941\% | $(\$ 87,400)$ | -17.161\% | \$20,091 | 5.00\% |
| Total Utility Expenses |  | \$1,330,900 | \$1,190,328 | \$1,210,000 | 17.038\% | (\$120,900) | -9.084\% | \$19,672 | 1.653\% |
| Maintenance / Repair Expenses |  |  |  |  |  |  |  |  |  |
| Move Ins/Outs Security | 751105 | \$12,000 | \$21,086 | \$15,800 | 0.223\% | \$3,800 | 31.667\% | $(\$ 5,286)$ | -25.069\% |
| Snow Removal | 752400 | \$4,200 | \$2,100 | \$4,400 | 0.062\% | \$200 | 4.762\% | \$2,300 | 109.524\% |
| Key/Lock/Door Repair | 757710 | \$12,500 | \$8,648 | \$12,100 | 0.17\% | (\$400) | -3.20\% | \$3,452 | 39.917\% |
| Services to Residents | 758000 | \$5,000 | \$6,084 | \$5,000 | 0.07\% | \$0 | 0.00\% | $(\$ 1,084)$ | -17.817\% |
| Electrical | 761200 | \$10,500 | \$12,343 | \$22,200 | 0.313\% | \$11,700 | 111.429\% | \$9,857 | 79.859\% |
| Filters | 761800 | \$3,000 | \$3,249 | \$3,200 | 0.045\% | \$200 | 6.667\% | (\$49) | -1.508\% |
| Floors/Floor Tile | 762200 | \$2,500 | \$1,539 | \$9,700 | 0.137\% | \$7,200 | 288.00\% | \$8,161 | 530.279\% |
| Security System | 762900 | \$4,000 | \$2,000 | \$5,100 | 0.072\% | \$1,100 | 27.50\% | \$3,100 | 155.00\% |
| HVAC Supplies/Repairs | 763205 | \$58,600 | \$74,996 | \$69,600 | 0.98\% | \$11,000 | 18.771\% | $(\$ 5,396)$ | -7.195\% |
| Maintenance Equipment | 763600 | \$5,800 | \$6,053 | \$9,000 | 0.127\% | \$3,200 | 55.172\% | \$2,947 | 48.687\% |
| Plumbing/Sewer | 764600 | \$30,600 | \$24,311 | \$30,400 | 0.428\% | (\$200) | -0.654\% | \$6,089 | 25.046\% |
| Plumbing/Sewer Supplies | 764601 | \$20,000 | \$18,027 | \$20,800 | 0.293\% | \$800 | 4.00\% | \$2,773 | 15.383\% |
| Roof Repairs | 765200 | \$9,500 | \$22,310 | \$9,500 | 0.134\% | \$0 | 0.00\% | (\$12,810) | -57.418\% |
| Windows/Glass | 766200 | \$3,000 | \$8,925 | \$3,000 | 0.042\% | \$0 | 0.00\% | $(\$ 5,925)$ | -66.387\% |
| General Building | 768700 | \$62,500 | \$96,948 | \$74,000 | 1.042\% | \$11,500 | 18.40\% | $(\$ 22,948)$ | -23.67\% |
| Fire Prevention | 768800 | \$30,100 | \$30,100 | \$28,300 | 0.399\% | $(\$ 1,800)$ | -5.98\% | $(\$ 1,800)$ | -5.98\% |
| Resident Repair Reimbursable | 768900 | \$40,000 | \$53,369 | \$38,000 | 0.535\% | $(\$ 2,000)$ | -5.00\% | $(\$ 15,369)$ | -28.798\% |
| Total Maintenance / Repair Expenses |  | \$313,800 | \$392,088 | \$360,100 | 5.071\% | \$46,300 | 14.755\% | $(\$ 31,988)$ | -8.158\% |
| Recreational Expenses |  |  |  |  |  |  |  |  |  |
| Pool Supplies | 771060 | \$6,500 | \$6,321 | \$6,700 | 0.094\% | \$200 | 3.077\% | \$379 | 5.996\% |
| Pool Repairs/Maintenance | 771080 | \$6,500 | \$13,285 | \$6,800 | 0.096\% | \$300 | 4.615\% | $(\$ 6,485)$ | -48.815\% |
| Recreational Social Supplies/Expense | 771120 | \$9,500 | \$11,283 | \$11,600 | 0.163\% | \$2,100 | 22.105\% | \$317 | 2.81\% |
| Fitness Center | 771160 | \$5,100 | \$15,088 | \$13,200 | 0.186\% | \$8,100 | 158.824\% | $(\$ 1,888)$ | -12.513\% |
| Total Recreational Expenses |  | \$27,600 | \$45,977 | \$38,300 | 0.539\% | \$10,700 | 38.768\% | $(\$ 7,677)$ | -16.697\% |
| Garage Expenses |  |  |  |  |  |  |  |  |  |
| Garage / Parking Tax | 779020 | \$44,400 | \$50,191 | \$50,000 | 0.704\% | \$5,600 | 12.613\% | (\$191) | -0.381\% |
| Garage Management Fee | 779070 | \$21,600 | \$21,600 | \$21,600 | 0.304\% | \$0 | 0.00\% | \$0 | 0.00\% |
| Garage Resident Car Damages | 779090 | \$3,000 | \$2,416 | \$3,000 | 0.042\% | \$0 | 0.00\% | \$584 | 24.172\% |
| Garage Administrative Expense | 779115 | \$2,500 | \$2,086 | \$2,500 | 0.035\% | \$0 | 0.00\% | \$414 | 19.847\% |
| Garage Payroll | 779210 | \$270,900 | \$273,104 | \$292,200 | 4.115\% | \$21,300 | 7.863\% | \$19,096 | 6.992\% |
| Garage Payroll Taxes | 779220 | \$21,900 | \$21,687 | \$23,400 | 0.33\% | \$1,500 | 6.849\% | \$1,713 | 7.899\% |
| Garage Employee Benefits | 779230 | \$115,200 | \$120,200 | \$126,300 | 1.779\% | \$11,100 | 9.635\% | \$6,100 | 5.075\% |
| Garage Workers' Compensation | 779290 | \$11,200 | \$10,974 | \$11,100 | 0.156\% | (\$100) | -0.893\% | \$126 | 1.148\% |
| Garage Licenses/Inspections | 779410 | \$0 | \$0 | \$7,200 | 0.101\% | \$7,200 | 0.00\% | \$7,200 | 0.00\% |
| Garage Uniforms | 779420 | \$2,500 | \$2,386 | \$2,500 | 0.035\% | \$0 | 0.00\% | \$114 | 4.778\% |
| Garage Operations Expenses | 779540 | \$2,500 | \$2,500 | \$17,500 | 0.246\% | \$15,000 | 600.00\% | \$15,000 | 600.00\% |
| Garage Repairs | 779710 | \$23,800 | \$24,655 | \$23,800 | 0.335\% | \$0 | 0.00\% | (\$855) | -3.468\% |
| Garage General Maintenance | 779720 | \$11,000 | \$13,357 | \$11,000 | 0.155\% | \$0 | 0.00\% | $(\$ 2,357)$ | -17.646\% |
| Garage Plumbing/Sewer | 779800 | \$5,000 | \$3,803 | \$5,000 | 0.07\% | \$0 | 0.00\% | \$1,197 | 31.475\% |
| Total Garage Expenses |  | \$535,500 | \$548,959 | \$597,100 | 8.408\% | \$61,600 | 11.503\% | \$48,141 | 8.77\% |

2020 Budget Summary Detail
Fiscal Year Ending 02/29/2020
Property: Park Tower Condominium Association

|  |  |  |  |  |  | Budget Variance |  | Actual Variance |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Account Name | General Ledger | 2019 Budget | 2019 Projected | 2020 Budget | \% of Total Inc/Exp | \$ | \% | \$ | \% |
| Provision to Reserve Expenses |  |  |  |  |  |  |  |  |  |
| Provision for Capital Reserve | 506199 | \$1,640,100 | \$1,640,100 | \$1,739,700 | 24.497\% | \$99,600 | 6.073\% | \$99,600 | 6.073\% |
| Total Provision to Reserve Expenses |  | \$1,640,100 | \$1,640,100 | \$1,739,700 | 24.497\% | \$99,600 | 6.073\% | \$99,600 | 6.073\% |
| TOTAL EXPENSES |  | \$6,768,400 | \$6,843,244 | \$7,101,600 | 100.00\% | \$333,200 | 4.923\% | \$258,356 | 3.775\% |
| NET OPERATING INCOME/(LOSS) |  | \$120,200 | \$107,861 | \$0 |  | $(\$ 120,200)$ | -100.00\% | (\$107,861) | -100.00\% |
| RESERVES |  |  |  |  |  |  |  |  |  |
| Replacement Reserve |  |  |  |  |  |  |  |  |  |
| HVAC Repair/Replacement | 788130 | \$490,900 | \$93,671 | \$643,700 |  | \$152,800 | 31.127\% | \$550,029 | 587.192\% |
| Plumbing | 788151 | \$61,000 | \$61,000 | \$46,500 |  | $(\$ 14,500)$ | -23.771\% | $(\$ 14,500)$ | -23.771\% |
| Riser Project | 788160 | \$600,000 | \$517,840 | \$500,000 |  | (\$100,000) | -16.667\% | $(\$ 17,840)$ | -3.445\% |
| Roof Repairs/Replacement | 788178 | \$0 | \$173,685 | \$0 |  | \$0 | 0.00\% | (\$173,685) | -100.00\% |
| Door Replacement | 788181 | \$35,000 | \$126,500 | \$0 |  | $(\$ 35,000)$ | -100.00\% | $(\$ 126,500)$ | -100.00\% |
| Landscaping | 788190 | \$175,000 | \$0 | \$265,000 |  | \$90,000 | 51.429\% | \$265,000 | 0.00\% |
| Pool - Repairs / Improvements | 788196 | \$0 | \$10,195 | \$26,500 |  | \$26,500 | 0.00\% | \$16,305 | 159.931\% |
| Key FOB Entry System | 788241 | \$0 | \$1,760 | \$0 |  | \$0 | 0.00\% | $(\$ 1,760)$ | -100.00\% |
| Garage Elevator | 788298 | \$0 | \$0 | \$82,000 |  | \$82,000 | 0.00\% | \$82,000 | 0.00\% |
| Garage Concrete Repair | 788304 | \$25,500 | \$25,500 | \$88,500 |  | \$63,000 | 247.059\% | \$63,000 | 247.059\% |
| Mailboxes | 788355 | \$102,000 | \$85,000 | \$0 |  | (\$102,000) | -100.00\% | $(\$ 85,000)$ | -100.00\% |
| Total Replacement Reserve |  | \$1,489,400 | \$1,095,151 | \$1,652,200 |  | \$162,800 | 10.931\% | \$557,049 | 50.865\% |
| Reserve Income |  |  |  |  |  |  |  |  |  |
| Reserve Fund Assessments | 506150 | \$1,640,100 | \$1,640,100 | \$1,739,700 |  | \$99,600 | 6.073\% | \$99,600 | 6.073\% |
| Replacement Reserve Interest Income | 548000 | \$15,000 | \$22,672 | \$26,000 |  | \$11,000 | 73.333\% | \$3,328 | 14.679\% |
| Total Reserve Income |  | \$1,655,100 | \$1,662,772 | \$1,765,700 |  | \$110,600 | 6.682\% | \$102,928 | 6.19\% |

